

**Museum Assistant:**

The Beachville District Museum requires an Museum Assistant from beginning of May to the end of September, 2011. The

Assistant Curator will work closely with the general public providing visitor information and tours. Under the supervision of the Curator, the primary responsibility of the Museum Assistant will be to assist the Curator in the development of exhibits and fund raising, cataloguing and maintenance of museum artifacts, and daily operations of the museum. The Museum Assistant will also be responsible for assisting with the day to day operations of the museum site which include general administrative duties, light housekeeping duties and other tasks as so assigned by the Curator. The successful applicant should be motivated, a quick learner and have an interest in history. Experience working in a museum-type environment and First Aid Training a definite asset.

Public transportation is not available to the site therefore applicant(s) should have own transportation or live in close proximity to the museum. The Museum Assistant will work 37.5 hours per week, including some weekends and holidays.

Applications will be received until the end of April, 2011. Send resumes to:

Beachville District Museum, P.O. Box 220,  
Beachville, ON, N0J 1A0 or email: [bmchin@execulink.com](mailto:bmchin@execulink.com)

**Assistant Summer Activity Coordinator:**

The Beachville District Museum requires an Assistant Summer Activity Coordinator from June 27th to September 4th, 2011.

The Assistant Summer Activity Coordinator will work closely with the general public providing visitor information and tours. Under the supervision of the Curator, the primary responsibility of the Assistant Summer Activity Coordinator will be to assist in implementation and maintenance of the summer camp. The Assistant Summer Activity Coordinator will also be responsible for assisting with the day to day operations of the museum site, including general administrative duties, light housekeeping duties and other tasks as so assigned by the Curator. The successful applicant should be motivated, a quick learner and have an interest in history. Experience working with children and have First Aid Training.

Public transportation is not available to the site therefore applicant(s) should have own transportation or live in close proximity to the museum. The Summer Activity Coordinator will work 37.5 hours per week, including some weekends and holidays.

Applications will be received until the end of April, 2011. Send resumes to:

Beachville District Museum,  
P.O. Box 220, Beachville, ON, N0J 1A0 or email: [bmchin@execulink.com](mailto:bmchin@execulink.com)